

Terms of Reference

June 2017

Mission

The North West Dementia Network exists to improve the quality of life and system of care for persons living with or impacted by dementia through collaboration, knowledge translation, and innovation by linking health and social service providers, educators, researchers, and persons living with and impacted by dementia.

Vision

The North West Dementia Network is a collaborative voice dedicated to enhancing dementia care over time and across settings.

Goals

Four main goals based on a regional survey, were highlighted at a planning meeting in September 2012, including:

- Identify assets and gaps across the continuum of dementia care in the North West LHIN;
- Focus on education opportunities, both formal and informal, for health and social service providers, educators, researchers, and persons living with and impacted by dementia;
- Support advocacy and awareness activities; and
- Support and collaborate with the NWLHIN and other strategic initiatives.

Frequency of Meetings

- The North West Dementia Network will host one annual forum/year ensuring regional access(ie., using teleconference or OTN)
- The Steering Committee will meet approximately 8-10/year.
- Specific working groups will meet more frequently as deemed necessary.

Steering committee

Guiding the activities of the North West Dementia Network is a steering committee consisting of members who represent the diverse geographic regions and organizations in the North West Dementia Network. The steering committee consists of a minimum of 9 and a maximum of 13 positions, including at least two positions from outside of Thunder Bay, and 1 position representing the organization that hosts the network (in 2012, this is CERAH, Lakehead University). People can volunteer to put their names forward or be nominated by others for the steering committee. If there is not a minimum of 5 members, people can be recruited by the steering committee. Steering committee members will approve membership.

The steering committee is responsible, among other activities, for the following:

- plans and hosts meetings and events,
- plans strategic directions and initiatives with input from its members,
- works to enhance partnerships and linkages of individuals and organizations providing dementia care across the North West LHIN.

Positions on the Steering Committee

- Nomination process within the steering committee
- Positions include chair, vice-chair, treasurer, education, membership
- Two year term with possibility of renewal if there are no new nominations for the position